

LAMBTON COLLEGE OPEN BOARD MEETING
Thursday, February 26, 2026
4:00-5:30 p.m.
Lambton College, Shell Canada Research Training Room (E1-321)
Teams Option Available

AGENDA

- 4:00 1. **CALL TO ORDER** J. Nahdee
- Welcome New Governors: Doug Hatch and Franco Filia
2. **INDIGENOUS TRUTH AND RECONCILIATION LAND ACKNOWLEDGEMENT** B.A. Wiersma
- At Lambton College, we are always very grateful for the land we live on, for the land we teach and work on, for the land we play and compete on and for the land we learn on.
- It is with this gratitude in our hearts that before important events such as this one today that we are always very proud to acknowledge that: Lambton College is located on the beautiful homeland that is the traditional territory of the Ojibwe, Potawatomi and Odawa Nations. These three individual Nations make up the traditional Three Fires Confederacy. We acknowledge the grace and the welcome they have offered to all students, staff and guests at Lambton College.
3. **CONSENT AGENDA (attachments)** J. Nahdee **approval**
1. February 26, 2026 Agenda
 2. January 29, 2026 Open Minutes
 3. Report from the January 29, 2026 In-Camera Meeting
 4. Conflict of Interest Declaration
 5. Chair's Report
- Recommendation: That the Board of Governors approves the minutes of the Open Meeting of January 29, 2026 and the entire contents of the consent agenda. 2026-8

- | | | | |
|------|---|-------------|------------------------|
| 4:05 | 4. ALL IN SERIES Meghan Realesmith, Manager, Centre for Community, Health, and Social Innovation. | D. Machacek | information |
| 4:15 | 5. INSURANCE, RISK MANAGEMENT AND CYBERSECURITY REPORT Julie Carlton, Director Finance Dave Mitton, Director IT, Marketing, and Recruitment | S. Dickson | information |
| 4:35 | 6. FINANCIAL STATEMENTS FOR THE PERIOD ENDING DECEMBER 31, 2025, AND WINTER FORECAST UPDATE (attachment) Julie Carlton, Director Finance <u>Recommendation:</u> That the Board of Governors approves the Finance and Property Committee recommendation to approve the Financial Statements for the period ended December 31, 2025, and the Winter Forecast update of financial performance for the 2025-26 budget year as presented. 2026-9 | S. Dickson | <u>approval</u> |
| 4:45 | 7. 2026-27 TUITION AND ANCILLARY FEES (attachment) <u>Recommendation:</u> Whereas the Board of Governors on December 4, 2025 passed motion 2025-33 approving the 2026-27 Tuition and Ancillary Fees as presented. And, Whereas, the Ministry of Colleges, Universities, Research Excellence and Security has updated the provincial Tuition Framework, unfreezing domestic tuition and permitting increases of up to 2%, effective for the 2026-27 academic year. Now therefore be it resolved that the Board of Governors approves the Finance and Property Committee recommendation that: motion 2025-33 be rescinded and that the 2026-27 Tuition and Ancillary Fees as presented, reflecting the categorization of compulsory and ancillary fees levied by Lambton College and the Lambton College Student Administrative Council be approved. 2026-10 | S. Dickson | <u>approval</u> |
| 4:55 | 8. HONOURARY DIPLOMA (attachment) <u>Recommendation:</u> That the Board of Governors approves the conferring of a honorary Lambton College Social Service Worker Ontario College Diploma to Myles Vanni. 2026-11 | R. Kardas | <u>approval</u> |
| 5:00 | 9. PRESIDENT'S REPORT (attachment) | R. Kardas | information |

- 5:10 10. **OPEN GOVERNANCE REPORT (attachment)** J. Nahdee **approval**
Recommendation: That the Board of Governors approves the
Governance Report and all decisions and motions therein, as
presented. 2026 -12
- 5:20 11. **OTHER BUSINESS** J. Nahdee
- 5:25 12. **ADJOURNMENT**

Short Break for refreshments before In-Camera Meeting following the Open Meeting

Members

Jarvis Nahdee, Chair
Jason McMichael, 1st Vice-Chair
Rob Dawson, 2nd Vice-Chair
Mike Denomme
Tim Edgar
Franco Filia
Kevin Forbes
Doug Hatch
Rob Kardas
Jane Mathews

Daniella Mancusi
Kelly Provost
Carlos Diaz Rangel
Ryan Straus
Gursahib Suri Singh
Beth Ann Wiersma
Jennifer Ziegler

Resource

Dave Machacek
Kurtis Gray

Ex.Officio

Spencer Dickson

Board E.A.

Lianne Birkbeck

Open Board Meeting Minutes– Thursday, January 29, 2026 – 4:00 p.m.

Lambton College, Shell Canada Training Room, E1-321, Research and Training Offices

Membership

1. Jarvis Nahdee, Chair
2. Jason McMichael, 1st Vice-Chair - regrets
3. Rob Dawson, 2nd Vice-Chair
4. Mike Denomme
5. Tim Edgar
6. Kevin Forbes
7. Rob Kardas
8. Jane Mathews

9. Daniella Mancusi
10. Kelly Provost - regrets
11. Carlos Diaz Rangel
12. Ryan Straus -regrets
13. Gursahib Singh Suri -regrets
14. Beth Ann Wiersma
15. Jennifer Ziegler

Resource

- Dave Machacek
Mehdi Sheikzadeh
Kurtis Gray
- Ex.Officio
Spencer Dickson
- Board E.A.
Lianne Birkbeck

1. **CALL TO ORDER**

Jarvis Nahdee, Chair, called the meeting to order at 4:03 p.m.

2. **INDIGENOUS TRUTH AND RECONCILIATION LAND ACKNOWLEDGEMENT**

The Chair invited Kevin Forbes to make the Indigenous Land Acknowledgement that at Lambton College, we are always very grateful for the land we live on, for the land we teach and work on, for the land we play and compete on and for the land we learn on. It is with this gratitude in our hearts that before important events such as this one today that we are always very proud to acknowledge that: Lambton College is located on the beautiful homeland that is the traditional territory of the Ojibwe, Potawatomi and Odawa First Nations. These three individual Nations make up the traditional Three Fires Confederacy. We acknowledge the grace and the welcome they have offered to all students, staff and guests at Lambton College.

3. **CONSENT AGENDA**

1. January 29,2026 Agenda
2. December 4, 2025 Open Minutes
3. Report from the December 4, 2025 In-Camera Meeting
4. Conflict of Interest Declaration
5. Chair's Report
6. Governance Report

IT WAS MOVED BY: Jennifer Ziegler

SECONDED BY: Kevin Forbes

THAT: the Board of Governors approves the minutes of the Open Meeting of December 4, 2025 and the entire contents of the consent agenda. 2026-1. **CARRIED.**

4. **ALL- IN SERIES**

The Chair invited Jane Mathews, Governor, Vice-President of Clinical Support Services, and Chief Nursing Executive at Bluewater, to present a letter from the Chair of Bluewater Health and the CEO expressing appreciation to the Lambton College Men's Baseball Team. Under the leadership of Al Bezaire, Faculty and Coach, the team organized the Curveballs for Cancer fundraiser, which successfully raised over \$50,000 for the Bluewater Health Foundation.

Kurtis Gray, Associate Vice-President of Student Success and Global Engagement, introduced Mr. Bezaire along with men's varsity baseball team members Josh Powers and Austin McCourt to discuss the fundraising initiative. Mr. Bezaire conveyed his gratitude for the support received from the College and Bluewater Health, emphasizing the importance of supporting the Bluewater Health Foundation while providing students with opportunities for community service and civic engagement. Josh Powers shared that the experience was profoundly enriching for both himself and his family. Austin McCourt, a Border Services student, highlighted the significance of transforming adversity into positive action.

The President and the Chair concluded by thanking Messrs. Bezaire, McCourt, and Powers for their dedication and for sharing their experiences with the Board of Governors.

5. **STUDENT ADMINISTRATIVE COUNCIL ANNUAL**

Albin Gashi, Student Administrative Council (SAC) President and 3rd year Business Administration program student presented the annual report of SAC's activities and accomplishments from the past year.

6. **HEALTH AND SAFETY ANNUAL REPORT**

The President provided introductory comments stressing that advancing a culture of safety is a priority for the college, as he established context for the annual Health and Safety report, presented by Jennifer Ziegler, Director of Human Resources and Life Safety. Ms. Ziegler detailed the number of incidents and clarifying that the loss of time days in relation to a WSIB claim is not directly related to severity of injury or a severity increase. It was shared that Root Cause Analysis Reports are taking place on incidents that have occurred as well as near miss incidents. The department is focused on a culture of learning from incidents and implementing process improvements to address safety gaps.

The Chair invited questions and thanked the Director for her report.

IT WAS MOVED BY: Mike Denomme

SECONDED BY: Tim Edgar
THAT: the Lambton College Board of Governors accepts the 2025 Health and Safety Report. 2026-2. **CARRIED.**

7. **RESEARCH ETHICS BOARD REPORT**

Dr. Mehdi Sheikhzadeh, Senior Vice-President Research and Innovation, presented the Research Ethics Board (REB) report, noting that the Board is operating effectively and is essential for the College's participation in Tri-Council Funding Agencies. In 2025, the Board received and reviewed seven applications, a slight increase from six in 2024, with one remaining under review. Most applications came from Lambton College, while two were submitted by external sources. The REB has recently undergone membership changes, welcoming three new external members in 2025. To generate revenue, Lambton College has partnered with other colleges, allowing them to use its REB services for a fee.

The President thanked Dr. Sheikhzadeh for his report and acknowledged his contributions to Lambton College and the Research Ethics Board.

IT WAS MOVED BY: Beth Ann Wiersma
SECONDED BY: Carlos Diaz Rangel
THAT: the Lambton College Board of Governors accepts the Lambton College Research Ethics Board 2025 Annual Report. 2026-3.
CARRIED.

8. **MINISTER'S BINDING DIRECTIVE REPORTS**

Kurtis Gray, Associate Vice-President Student Success, and Global Engagement provided the Board background regarding the new Minister's Binding Directives that require the college to provide annual reports in the following areas: Student Mental Health, Anti-Racism/Anti-Hate, and Educational Material Costs. Mr. Gray stated that Lambton College is in full compliance with all student mental health and anti-racism/anti-hate requirements, which have been placed into policy. The reports will be published on the College website.

9. **MINISTER'S BINDING DIRECTIVE: COSTS OF EDUCATIONAL MATERIALS REPORT**

Dave Machecek, Senior Vice-President Academic and Student Success, reported to the Board of Governors that the college is fully compliant and remains committed to transparency, and affordable resources.

IT WAS MOVED BY: Jane Mathews
SECONDED BY: Tim Edgar
THAT: the Board of Governors approves the 2025 Cost of Educational Materials Report. 2026-4. **CARRIED.**

10. **PRESIDENT'S REPORT**

The President presented his report as written inviting questions.

11. **OTHER BUSINESS**

1. The Chair invited Program Advisory Committee Meeting Reports, and none were heard.

12. **ADJOURNMENT**

The meeting adjourned at 5:30 p.m., moved by Mike Denomme, seconded by Rob Dawson
CARRIED.

MINUTES APPROVED BY:

Jarvis Nahdee, Chair

AT MEETING OF Lianne Birkbeck, Recording Secretary

Report From: Jarvis Nahdee

| | |
|---|--|
| <input type="checkbox"/> For Action | <input checked="" type="checkbox"/> Board of Governors |
| <input checked="" type="checkbox"/> For Information | <input checked="" type="checkbox"/> Open Meeting |
| <input checked="" type="checkbox"/> Meeting Date | <u>February 26, 2026</u> |
| <input checked="" type="checkbox"/> Agenda Item No. | <u>3</u> |

Subject: Report on Items from In-Camera Session January 29, 2026

Signature on file
Jarvis Nahdee, Chair

The January 29, 2026 In-Camera agenda included approval of the December 4, 2025 minutes, review and approval of the 2025/2026 Interim President and Board Goal Report, and review and approval of the 2026/27 President and Board Goals. The Board also received a presentation on campus space planning.

Report From: J. Nahdee Chair

| | |
|---|--|
| <input type="checkbox"/> For Action | <input checked="" type="checkbox"/> Board of Governors |
| <input checked="" type="checkbox"/> For Information | <input checked="" type="checkbox"/> Open Meeting |
| <input checked="" type="checkbox"/> Meeting Date <u>February 26, 2026</u> | |
| <input checked="" type="checkbox"/> Agenda Item No. <u>3</u> | |

Subject: Chair's Report

The Chair attended the Programs and Services Committee on February 12. The Chair also joined the Open House for Dr. Mehdi Sheikhzadeh to acknowledge his contributions to Lambton College.

**FINANCIAL PERFORMANCE
AS AT DECEMBER 31, 2025
COMMENTARY**

2025-2026 December Financial Statements

CONTRIBUTION

Year to date deficit of \$(3,398,618) as at December 31, 2025 (surplus \$20,671,596 – December 31, 2024), with planned transfer to capital reserves of \$2,525,500.

POST SECONDARY: SCHEDULE 2A

- **Fees: Tuition and Other Revenue**
 - Overall enrolment increased, however on campus domestic enrolment increased from Fall 2024 to Fall 2025 by 218 person terms and international enrolment in post-secondary programs decreased by 1,743 person terms
- **MCU Grants**
 - Increase in grant revenue due to the timing of the Ministry for the Postsecondary Education Sustainability Fund which had not been received in previous year until after December but have received funding in the current year.
- **Expenditures**
 - Compensation decreased due to decreased enrolment. Increase in Instructional software/equipment/rental expenditures with the new rental program for SCBA's for the fire school programs which was implemented this fiscal and is offset by revenue.

CONTRACT SERVICES: SCHEDULE 2B

- **International Revenue**
 - On campus enrolment decreased by 2,187 person terms in spring and fall enrolment compared to 2024-25
 - Enrolment decreased for spring and fall terms at partner campuses in Toronto and Mississauga 9,400 person terms
 - Decrease in agent commissions due to decreased first year enrolment on campus and the PPP campuses compared to 2024-25 resulting in an offsetting decrease in international recruitment expenditure
- **Expenditures**
 - International Recruitment expense commensurate with international enrolment in Sarnia and Ottawa and at partner campuses resulting in a significant decrease compared to December 2024
 - Decrease in Instructional/Program with decreased international activity and decrease in research instructional expenses based on funding requirements
 - Equipment/Building maintenance increase with expenditures required for closure of the Ottawa campus
 - Decrease in non-instructional expenses due to timing of international bursaries

STUDENT SERVICES: SCHEDULE 3

- **Sundry Fees Other Revenue**
 - Sundry Fees revenue has decreased with reduced enrolment and timing of expenditures

- **Expenditures**
 - Compensation expense is proportional to sundry fee revenue

ADMINISTRATIVE SERVICES: SCHEDULE 4

- **Other Revenue**
 - Reflects decrease in interest income with decrease in interest rate compared to the previous year
- **Expenditures**
 - Increase in insurance premiums and expenses related to the flood in the summer
 - Increase in expenditures due to restructuring costs

PHYSICAL RESOURCES: SCHEDULE 5

- **Revenue**
 - Decrease in MCU revenue for the Campus Safety Grant based on timing of expenditures of up to December 31st. Other income is slightly up with increased room rentals
- **Expenditures**
 - Increase in Equipment/Building Maintenance due to final costs of the north building demolition

ANCILLARY OPERATIONS: SCHEDULE 6

- **Campus Shop, Parking and Residence**
 - Revenue and expenditure are commensurate with the previous year



**THE LAMBTON COLLEGE OF APPLIED ARTS
AND TECHNOLOGY**

Statement of Revenue and Expenditure

for the period ended April 1, 2025 - December 31, 2025

**THE LAMBTON COLLEGE OF APPLIED ARTS
AND TECHNOLOGY**

Statement of Revenue and Expenditure

For the period: April 1, 2025 - December 31, 2025

| | Schedule | 2025-26 BUDGET | 2025-26 Fall Forecast | 2025-26 Actual YTD | 2024-25 Prior YTD |
|--|----------|----------------------|--------------------------|-----------------------|----------------------|
| REVENUE | | | | | |
| Post Secondary | Sch 2A | \$ 44,671,600 | \$ 46,071,200 | \$ 32,596,123 | \$ 39,120,315 |
| Contract Services | Sch 2B | 28,367,000 | 29,122,300 | 21,131,666 | 48,297,507 |
| Student Services | Sch 3 | 5,484,100 | 5,741,500 | 4,417,823 | 5,026,764 |
| Administrative Services | Sch 4 | 5,893,500 | 6,411,900 | 5,476,200 | 8,896,456 |
| Physical Resources | Sch 5 | 284,000 | 403,700 | 278,334 | 322,005 |
| Ancillary | Sch 6 | 4,389,400 | 4,516,500 | 3,196,776 | 3,033,368 |
| Amortization of deferred capital contributions | | 5,380,900 | 5,336,800 | 3,875,400 | 3,715,875 |
| | | <u>94,470,500</u> | <u>97,603,900</u> | <u>70,972,322</u> | <u>108,412,291</u> |
| EXPENDITURE | | | | | |
| Post Secondary | Sch 2A | \$ 42,006,900 | \$ 40,337,300 | \$ 28,460,539 | \$ 31,696,590 |
| Contract Services | Sch 2B | 24,090,200 | 24,383,000 | 17,391,297 | 26,283,339 |
| Student Services | Sch 3 | 9,798,500 | 9,731,600 | 7,275,049 | 8,565,045 |
| Administrative Services | Sch 4 | 6,027,100 | 7,701,900 | 5,574,456 | 5,754,617 |
| Physical Resources | Sch 5 | 8,111,900 | 7,655,900 | 5,260,472 | 5,086,615 |
| Ancillary | Sch 6 | 3,542,800 | 3,514,400 | 2,219,424 | 2,294,389 |
| Depreciation of capital assets | | 11,100,300 | 11,330,500 | 8,189,700 | 8,060,100 |
| | | <u>104,677,700</u> | <u>104,654,600</u> | <u>74,370,938</u> | <u>87,740,695</u> |
| EXCESS OF REVENUE OVER EXPENDITURE (EXPENDITURE OVER REVENUE) | | \$ (10,207,200) | \$ (7,050,700) | \$ (3,398,616) | \$ 20,671,596 |
| TRANSFER TO CAPITAL RESERVES | | (2,395,900) | (2,525,900) | (2,510,257) | (3,910,437) |
| TRANSFER FROM CAPITAL RESERVES | | 5,860,000 | 7,127,600 | 4,420,574 | 3,559,369 |
| INVESTED IN CAPITAL ASSETS | | 118,000 | (1,484,300) | (1,113,225) | (9,440,925) |
| OPENING ACCUMULATED UNRESTRICTED SURPLUS | | 25,563,800 | 30,442,700 | 30,442,697 | 8,304,943 |
| CLOSING ACCUMULATED UNRESTRICTED SURPLUS | | <u>\$ 18,938,700</u> | <u>\$ 26,509,400</u> | <u>\$ 27,841,172</u> | <u>\$ 19,184,546</u> |

**THE LAMBTON COLLEGE OF APPLIED ARTS
AND TECHNOLOGY**

Analysis of Post Secondary

For the period: April 1, 2025 - December 31, 2025

Schedule 2A

| | 2025-26 <u>BUDGET</u> | 2025-26 <u>Fall Forecast</u> | 2025-26 <u>Actual YTD</u> | 2024-25 <u>Prior YTD</u> |
|---|--------------------------|---------------------------------|------------------------------|-----------------------------|
| REVENUE: | | | | |
| Fees: Tuition and Other | \$ 21,896,000 | \$ 21,003,500 | \$ 15,615,309 | \$ 23,139,167 |
| MCU Grants | 22,327,400 | 24,594,700 | 16,747,211 | 15,650,316 |
| Other | 448,200 | 473,000 | 233,603 | 330,832 |
| | <u>44,671,600</u> | <u>46,071,200</u> | <u>32,596,123</u> | <u>39,120,315</u> |
| EXPENDITURE: | | | | |
| Compensation | \$ 34,823,400 | \$ 32,865,000 | \$ 23,228,343 | \$ 26,375,912 |
| Instructional software/Equipment/Rental | 4,283,100 | 4,613,600 | 3,484,759 | 3,153,952 |
| Instructional | 1,299,300 | 1,422,100 | 854,500 | 1,110,668 |
| Non-instructional | 651,100 | 486,600 | 180,437 | 343,558 |
| Tuition set aside | 950,000 | 950,000 | 712,500 | 712,500 |
| | <u>42,006,900</u> | <u>40,337,300</u> | <u>28,460,539</u> | <u>31,696,590</u> |
| CONTRIBUTION: | <u>\$ 2,664,700</u> | <u>\$ 5,733,900</u> | <u>\$ 4,135,583</u> | <u>\$ 7,423,726</u> |

**THE LAMBTON COLLEGE OF APPLIED ARTS
AND TECHNOLOGY**

Analysis of Contract Services

For the period: April 1, 2025 - December 31, 2025

Schedule 2B

| | 2025-26 <u>BUDGET</u> | 2025-26 <u>Fall Forecast</u> | 2025-26 <u>Actual YTD</u> | 2024-25 <u>Prior YTD</u> |
|--------------------------------|--------------------------|---------------------------------|------------------------------|-----------------------------|
| REVENUE: | | | | |
| Contract Revenue | \$ 75,000 | \$ 75,000 | \$ 54,223 | \$ 45,250 |
| International | 11,268,700 | 9,828,500 | 8,697,071 | 34,286,318 |
| MLITSD Apprenticeships | 1,185,500 | 1,298,700 | 952,396 | 1,088,818 |
| MLITSD Contracts | 2,597,900 | 2,630,200 | 1,587,315 | 1,767,238 |
| Other Provincial Contracts | 1,833,300 | 1,833,300 | 1,194,669 | 1,495,875 |
| Municipal Contracts | 1,395,800 | 1,505,600 | 1,061,782 | 1,045,489 |
| Research Contracts | 8,440,500 | 10,851,000 | 6,517,424 | 7,018,480 |
| Fire School | 1,540,500 | 1,062,200 | 1,040,947 | 1,405,132 |
| Other | 29,800 | 37,800 | 25,839 | 144,906 |
| | <u>28,367,000</u> | <u>29,122,300</u> | <u>21,131,666</u> | <u>48,297,507</u> |
| EXPENDITURE: | | | | |
| Compensation | \$ 14,959,500 | \$ 16,266,100 | \$ 10,325,245 | \$ 11,974,821 |
| International Recruitment | 1,467,100 | 844,200 | 472,862 | 8,320,820 |
| Stipends/Support Allowances | 453,400 | 484,200 | 286,508 | 250,924 |
| Equipment/Building Maintenance | 2,120,400 | 2,405,100 | 3,487,644 | 1,674,088 |
| Instructional/Program | 1,832,700 | 1,867,100 | 1,188,073 | 2,144,400 |
| Non-instructional | 3,257,100 | 2,516,300 | 1,630,965 | 1,918,286 |
| | <u>24,090,200</u> | <u>24,383,000</u> | <u>17,391,297</u> | <u>26,283,339</u> |
| CONTRIBUTION: | \$ 4,276,800 | \$ 4,739,300 | \$ 3,740,368 | \$ 22,014,168 |

**THE LAMBTON COLLEGE OF APPLIED ARTS
AND TECHNOLOGY**
Analysis of Student Services

For the period: April 1, 2025 - December 31, 2025

Schedule 3

| | 2025-26 <u>BUDGET</u> | 2025-26 <u>Fall Forecast</u> | 2025-26 <u>Actual YTD</u> | 2024-25 <u>Prior YTD</u> |
|------------------------------|--------------------------|---------------------------------|------------------------------|-----------------------------|
| REVENUE: | | | | |
| MCU Revenue | \$ 1,152,500 | \$ 1,286,900 | \$ 940,690 | \$ 891,479 |
| Sundry Fees | 3,948,300 | 4,058,500 | 3,131,599 | 3,672,768 |
| Other | 383,300 | 396,100 | 345,534 | 462,518 |
| | <u>5,484,100</u> | <u>5,741,500</u> | <u>4,417,823</u> | <u>5,026,764</u> |
| EXPENDITURE: | | | | |
| Compensation | \$ 7,831,200 | \$ 7,675,200 | \$ 5,803,894 | \$ 6,656,616 |
| Equipment/Rental | 80,200 | 199,400 | 145,596 | 379,475 |
| Educational resources/Awards | 268,200 | 286,300 | 282,706 | 342,639 |
| Non-instructional | 1,618,900 | 1,570,700 | 1,042,854 | 1,186,316 |
| | <u>9,798,500</u> | <u>9,731,600</u> | <u>7,275,049</u> | <u>8,565,045</u> |
| CONTRIBUTION: | \$ (4,314,400) | \$ (3,990,100) | \$ (2,857,226) | \$ (3,538,282) |

**THE LAMBTON COLLEGE OF APPLIED ARTS
AND TECHNOLOGY**

Analysis of Administrative Services

For the period: April 1, 2025 - December 31, 2025

Schedule 4

| | 2025-26 <u>BUDGET</u> | 2025-26 <u>Fall Forecast</u> | 2025-26 <u>Actual YTD</u> | 2024-25 <u>Prior YTD</u> |
|----------------------|--------------------------|---------------------------------|------------------------------|-----------------------------|
| REVENUE: | | | | |
| MCU Revenue | \$ 201,500 | \$ 201,500 | \$ 193,875 | \$ 266,647 |
| Rental Revenue | 192,000 | 108,400 | 55,298 | 103,946 |
| Other | 5,500,000 | 6,102,000 | 5,227,028 | 8,525,863 |
| | <u>5,893,500</u> | <u>6,411,900</u> | <u>5,476,200</u> | <u>8,896,456</u> |
| EXPENDITURE: | | | | |
| Compensation | \$ 3,468,000 | \$ 3,504,500 | \$ 2,932,626 | \$ 3,794,282 |
| Insurance/Taxes | 680,300 | 882,700 | 877,282 | 643,534 |
| Professional fees | 522,500 | 2,010,500 | 991,413 | 501,537 |
| Non-instructional | 1,356,300 | 1,304,200 | 773,135 | 815,265 |
| | <u>6,027,100</u> | <u>7,701,900</u> | <u>5,574,456</u> | <u>5,754,617</u> |
| CONTRIBUTION: | <u>\$ (133,600)</u> | <u>\$ (1,290,000)</u> | <u>\$ (98,256)</u> | <u>\$ 3,141,840</u> |

**THE LAMBTON COLLEGE OF APPLIED ARTS
AND TECHNOLOGY**
Analysis of Physical Resources

For the period: April 1, 2025 - December 31, 2025

Schedule 5

| | 2025-26 <u>BUDGET</u> | 2025-26 <u>Fall Forecast</u> | 2025-26 <u>Actual YTD</u> | 2024-25 <u>Prior YTD</u> |
|--------------------------------|--------------------------|---------------------------------|------------------------------|-----------------------------|
| REVENUE: | | | | |
| Facilities Fee | \$ 157,800 | \$ 163,000 | 110,003 | 158,626 |
| MCU Revenue | 3,700 | 114,100 | 54,971 | 87,798 |
| Other | 122,500 | 126,600 | 113,360 | 75,582 |
| | <u>284,000</u> | <u>403,700</u> | <u>278,334</u> | <u>322,005</u> |
| EXPENDITURE: | | | | |
| Compensation | \$ 2,072,400 | \$ 1,756,500 | \$ 1,360,539 | \$ 1,559,889 |
| Equipment/Building Maintenance | 5,722,000 | 5,602,400 | 3,743,152 | 3,359,800 |
| Non-instructional | 317,500 | 297,000 | 156,780 | 166,927 |
| | <u>8,111,900</u> | <u>7,655,900</u> | <u>5,260,472</u> | <u>5,086,615</u> |
| CONTRIBUTION: | \$ (7,827,900) | \$ (7,252,200) | \$ (4,982,138) | \$ (4,764,610) |

**THE LAMBTON COLLEGE OF APPLIED ARTS
AND TECHNOLOGY**
Analysis of Ancillary Operations

For the period: April 1, 2025 - December 31, 2025

Schedule 6

| | 2025-26 <u>BUDGET</u> | 2025-26 <u>Fall Forecast</u> | 2025-26 <u>Actual YTD</u> | 2024-25 <u>Prior YTD</u> |
|----------------------|--------------------------|---------------------------------|------------------------------|-----------------------------|
| REVENUE: | | | | |
| Campus Shop | \$ 1,378,400 | \$ 1,478,400 | \$ 1,330,680 | \$ 1,313,492 |
| Parking | 667,000 | 694,100 | 313,298 | 311,072 |
| Residence | 2,344,000 | 2,344,000 | 1,552,798 | 1,408,804 |
| | <u>4,389,400</u> | <u>4,516,500</u> | <u>3,196,776</u> | <u>3,033,368</u> |
| EXPENDITURE: | | | | |
| Campus Shop | \$ 1,361,200 | \$ 1,304,900 | \$ 1,076,588 | \$ 1,202,706 |
| Parking | 607,300 | 610,300 | 134,004 | 148,531 |
| Residence | 1,574,300 | 1,599,200 | 1,008,832 | 943,152 |
| | <u>3,542,800</u> | <u>3,514,400</u> | <u>2,219,424</u> | <u>2,294,389</u> |
| CONTRIBUTION: | \$ 846,600 | \$ 1,002,100 | \$ 977,352 | \$ 738,979 |

**THE LAMBTON COLLEGE OF APPLIED ARTS
AND TECHNOLOGY**

Summary of Capital Reserves

For the year ended March 31, 2026

| Capital Reserves | Apr 1, 2025 | Additions | Disbursements | Mar 31, 2026 | Committed | Ending Reserves Balance |
|------------------------------------|-----------------------|---------------------|-----------------------|-----------------------|-----------------------|----------------------------|
| Campus Renewal: | \$ 101,680,786 | \$ 2,100,000 | \$ - | \$ 103,780,786 | \$ - | \$ 103,780,786 |
| Facilities Projects | (7,461,745) | - | (692,800) | (8,154,545) | (267,000) | (8,421,545) |
| Community Engagement Relocation | (3,617,771) | - | (72,700) | (3,690,471) | - | (3,690,471) |
| Indigenous Outdoor Gathering Space | (1,930,845) | - | (3,257,200) | (5,188,045) | (1,164,000) | (6,352,045) |
| Residence Site Servicing | - | - | (857,100) | (857,100) | - | (857,100) |
| Residence Milestone Payment | - | - | - | - | (5,000,000) | (5,000,000) |
| North Building Demolition | (345,888) | - | (880,211) | (1,226,099) | - | (1,226,099) |
| SAC Long-term Receivable | (4,745,399) | 268,300 | - | (4,477,099) | - | (4,477,099) |
| Campus Renewal Net | \$ 83,579,138 | \$ 2,368,300 | \$ (5,760,011) | \$ 80,187,427 | \$ (6,431,000) | \$ 73,756,427 |
| Parking | 216,368 | 83,800 | - | 300,168 | - | 300,168 |
| IT and Learning Infrastructure | 9,376,029 | - | (300,000) | 9,076,029 | - | 9,076,029 |
| Insurance Retention | 1,500,000 | - | - | 1,500,000 | - | 1,500,000 |
| Research (LMIC & BPRC) TACs | 123,895 | - | (50,000) | 73,895 | - | 73,895 |
| Fireschool Equipment Renewal | 97,683 | 53,200 | - | 150,883 | - | 150,883 |
| Athletic & Fitness Centre Renewal | 183,387 | 20,200 | - | 203,587 | - | 203,587 |
| Total Capital Reserves | \$ 95,076,501 | \$ 2,525,500 | \$ (6,110,011) | \$ 91,491,990 | \$ (6,431,000) | \$ 85,060,990 |

**THE LAMBTON COLLEGE OF APPLIED ARTS
AND TECHNOLOGY**

Summary of Grant/Fee Funded Capital Projects

For the year ended March 31, 2026

| | | Grant Funding |
|--|------------------------|---------------------|
| Facilities Renewal Program | (FRP) | \$ 2,622,700 |
| Campus Safety Program | (CSP) | 7,900 |
| Capital Equipment & Renewal Fund | (CERF) | 80,600 |
| Capital Equipment & Renewal Fund | (CERF Competitive) | 81,100 |
| Apprenticeship Capital Grant | (ACG) | 258,400 |
| IT Access Fee equipment | (IT Access Fee) | 210,000 |
| Research Funded Projects | (CFI, ORF, NSERC, OCI) | 2,082,900 |
| Total Grant Funded Capital Projects | | \$ 5,343,600 |

2026-2027 Tuition & Ancillary Fees

Board of Governors Memo

February 2026

In December 2025, the Board of Governors approved the tuition and fees for the 2026-2027 academic year.

On February 12, 2026, the Ministry of Colleges, Universities, Research Excellence & Security (MCURES) released an updated tuition framework that reversed the previous tuition freeze and permitted a modest 2% increase in tuition for the 2026-2027 academic year.

Please find attached an updated fees table that reflects this change to the framework. Regular full-time tuition, as well as non-standard full-time tuition, has been adjusted to incorporate a 2% increase. Part-time tuition will also be adjusted proportionately.

All other previously approved fees have remained the same.

| Standard Fees | | | | | |
|--|--|-------------------|-------------------|-------------------|----------------|
| Fee Type | Fee | 25-26 | 26-27 | Increase/Decrease | Change |
| Full-Time Tuition | Regular | \$2,722.58 | \$2,777.03 | 2% | \$54.45 |
| College Compulsory Fees - All Years | ID Card | \$21.11 | \$21.53 | 2% | \$0.42 |
| | Athletic Fee | \$146.52 | \$168.49 | 15% | \$21.98 |
| | Counselling Fee | \$128.60 | \$144.94 | 12.7% | \$16.33 |
| | Career Services Fee | \$27.56 | \$0.00 | -100% | -\$27.56 |
| | Health Service Fee | \$51.70 | \$52.73 | 2% | \$1.03 |
| | Tutoring Fee | \$90.74 | \$92.56 | 2% | \$1.81 |
| | Information Technology Fee | \$265.47 | \$270.77 | 2% | \$5.31 |
| | Facilities Fee | \$48.78 | \$49.75 | 2% | \$0.98 |
| College Compulsory Fee - First Year | Graduation Fee | \$83.78 | \$99.28 | 18.5% | \$15.50 |
| | Alumni Fee | \$6.25 | \$6.38 | 2% | \$0.13 |
| SAC Fees | SAC Service Fees | \$159.98 | \$163.18 | 2% | \$3.20 |
| | Building Fee | \$175.00 | \$175.00 | 0% | \$0.00 |
| | Dental Insurance | \$100.26 | \$100.26 | 0% | \$0.00 |
| | Health Insurance | \$125.16 | \$125.16 | 0% | \$0.00 |
| | AD&D | \$3.24 | \$3.24 | 0% | \$0.00 |
| | Total Tuition & Fees - First Year | | \$4,156.72 | \$4,250.30 | 2.25% |
| Total Tuition & Fees - Upper Year | | \$4,072.94 | \$4,151.02 | 1.91% | \$77.96 |

| Non-standard Fees | | | | | |
|----------------------------------|--------------------------------------|------------|------------|-------------------|----------|
| Fee Type | Fee | 25-26 | 26-27 | Increase/Decrease | Change |
| Full-Time Tuition - Non Standard | ICET; EWSO | \$3,383.96 | \$3,451.64 | 2% | \$67.68 |
| | PFET | \$6,305.81 | \$6,778.74 | 7.5% | \$472.94 |
| | FIRE | \$5,075.91 | \$5,177.43 | 2% | \$101.52 |
| | PRAC Yr 2 | \$4,044.24 | \$4,125.12 | 2% | \$80.88 |
| | International Post-Grad - Non-Funded | \$2,369.03 | \$2,416.41 | 2% | \$47.38 |
| | CPET / PETC | \$4,788.54 | \$4,884.31 | 2% | \$95.77 |
| | MEAS | \$5,250.00 | \$5,355.00 | 2% | \$105.00 |
| | Degree | \$5,971.88 | \$6,091.32 | 2% | \$119.44 |

| International Fees | | | | | |
|--------------------------|-----------------------------------|-------------|-------------|-------------------|----------|
| Fee Type | Fee | 25-26 | 26-27 | Increase/Decrease | Change |
| Compulsory Ancillary Fee | Activity Fee | \$267.75 | \$273.11 | 2% | \$5.36 |
| | Health Insurance Fee | \$700.00 | \$700.00 | 0% | \$0.00 |
| International Premiums | Base Undergraduate Premium | \$9,533.19 | \$9,723.85 | 2% | \$190.66 |
| | High-Demand Undergraduate Premium | \$10,067.40 | \$10,268.75 | 2% | \$201.35 |
| | Base Post-Graduate Premium | \$13,060.45 | \$13,321.66 | 2% | \$261.21 |

| New Program-Specific Fees or Fees for Service | | | | |
|---|------------|------------|-------------------|----------|
| Fee | 25-26 | 26-27 | Increase/Decrease | Change |
| WIL Fee | \$2,100.00 | \$2,100.00 | 0% | \$0.00 |
| Co-op Fees | \$260.10 | \$265.30 | 2% | \$5.20 |
| PFET / FIRE Term 01 | \$2,447.44 | \$2,796.75 | 14% | \$349.31 |

Updated February
2026

Appendix A: Honorary Diploma or Degree

Nomination Instructions

In addition to completing the form below, on separate sheets, please attach a detailed description of the accomplishments of the nominee (approximately 500 words) in which you:

1. Describe, in detail, the contribution and accomplishments that qualify your nominee for consideration of the named award
2. Provide examples of leadership and dedication
3. Indicate what resources were generated (human or financial)
4. Indicate whether the nominee is an individual, group or business
5. State how long and in what capacity you have known the nominee
6. Specify when the achievement was initiated and completed

Additional Materials (Optional)

Provide any additional materials to support this nomination (ex. publications, photographs, media releases, etc.) Completed forms must be signed by the nominator and received in the Office of the President by January 31.

Send completed forms to:

Signed, original forms should be submitted to:

Lambton College
The Office of the President
1457 London Road, Sarnia, ON
N7S 6K4
519-542-7751 x 3320

Nomination Form

Nomination Type

- Honorary Bachelor of Applied Science
 Honorary Diploma

Personal Information (Nominee)

| Information About Nominee (Person being Nominated) | | | | |
|--|-----------------------------|------------------------------|-----------------------------|---------------------------------|
| First Name: | | | | |
| Last Name: | | | | |
| Title: | <input type="checkbox"/> Mr | <input type="checkbox"/> Mrs | <input type="checkbox"/> Ms | <input type="checkbox"/> Other: |
| Address: | | | | |
| City/Province: | | Postal Code | | |
| Email: | | | | |
| Phone: | | | | |

Personal Information (Nominator)

| Information About Person Making Nomination | | | | |
|--|-----------------------------|------------------------------|-----------------------------|---------------------------------|
| First Name: | | | | |
| Last Name: | | | | |
| Title: | <input type="checkbox"/> Mr | <input type="checkbox"/> Mrs | <input type="checkbox"/> Ms | <input type="checkbox"/> Other: |
| Address: | | | | |
| City/Province: | | Postal Code | | |
| Email: | | | | |
| Phone: | | | | |

Signature

| | | | |
|-------------------------|---|-------|--|
| Signature of Nominator: |  | Date: | |
|-------------------------|---|-------|--|

**Myles Vanni, Former Executive Director Inn of the Good Shepherd
Honourary Diploma Nominee Information
February 2026**

1. Describe, in detail, the contribution and accomplishments that qualify your nominee for consideration of the Honourary Diploma

Since 2005, Myles Vanni has led the Inn of the Good Shepherd, overseeing services such as a food bank, soup kitchen, youth shelter, clothing program, and rent and utility support. He collaborates with the college's Social Services, Child and Youth Care, and International Department. Mr. Vanni received the Sovereign's Medal for Volunteers, Canada's highest volunteer honor.

Mr. Vanni has been a strong advocate to ensure everyone understands the reality and consequences of food insecurity, homelessness and living in poverty. He has been a consistent guest at the college in Social Service Worker classrooms and has always supported his staff to mentor students in their placements each year. As a result, Mr. Vanni confidently hires graduates from Lambton College to work along side his staff doing such important work.

As well, he was a familiar and welcoming presence in our International Education Orientation program, joining every intake to warmly greet and support Lambton College students. He guided them in navigating food insecurity with compassion and clarity, while inspiring many to give back to the community by volunteering and staying engaged in service

2. Provide examples of leadership and dedication

The Chair of the Inn of the Good Shepherd's Board has indicated that "over the past 20 years as poverty levels increased and the need for service grew in Sarnia and Lambton County, Myles responded with innovative leadership, introducing important new services"

He led several key programs and services, such as:

- The building and opening of the Good Shepherds' Lodge shelter and transitional housing
- A winter coat program
- Reduced-fare transit passes
- School backpacks

- Annual Income Tax Clinic
- Summer snack packs
- Kid's birthday club,
- Summer camp
- Christmas Adopt a Family program
- Seasonal Mobile Market

3. Indicate whether the nominee is an individual, group or business

The nominee is an individual.

4. State how long and in what capacity you have known the nominee

Mr. Vanni has been an important partner of the College throughout his tenure as Executive Director of the Inn, which began in 2005.

2026/02/26

President's Report

TO THE BOARD OF GOVERNORS

GOVERNMENT & SYSTEM UPDATES

- The Ontario government has announced a \$6.4 billion investment over four years to strengthen long-term sustainability in the postsecondary sector, introduce a new funding model aligned to labour-market demand, and support an additional 70,000 in-demand seats.
 - Beginning in Fall 2026, the plan includes a modest tuition framework adjustment (up to two per cent annually) and reforms to the Ontario Student Assistance Program.

OUR STUDENTS

- On January 27, the President presented to an Ethical Leadership and Decision Making class on Lambton College's values and the importance of empowering the people of an organization to live an organization's values.
- Representatives from Bluewater Health and Bluewater Health Foundation attended the Lambton Lion's Basketball games on January 30 for a special recognition night for the Men's Baseball Program and Head Coach Al Bezaire for their Curveballs for Cancer Care fundraiser, which raised more than \$50K for the redevelopment of the cancer care clinic.
- The Lion's Mind Peer Wellness Collective led an outreach initiative on Bell Let's Talk Day to spread positivity around campus and reduce stigma around mental health.



Office of
the President

- Border Services students took part in contraband training with the Canada Border Services Agency at the Bluewater Bridge in Sarnia on February 3 where they worked alongside law enforcement K9 teams to gain hands-on experience while supporting realistic training exercises.
- Student-athletes Albin Gashi, Aubrey Moffatt, and Josh Powers volunteered their time on World Read Aloud Day to read to classes of all ages at Gregory A. Hogan Catholic School.
- Lambton College hosted a Mature Student Night to provide information and opportunities to apply for free to mature students from the community. The event received more than 160 registrations.
- The Centre for Global Engagement hosted a livestream with bestselling author and TEDx speaker Sam Demma to empower students on turning setbacks into meaningful action.

OUR PEOPLE

- Lambton College has announced the alignment of its Research & Innovation department with Academics and Student Success under the leadership of Dr. Dave Machacek, strengthening integration between research, academic programming, and student experience while streamlining the Executive Management Team.
 - This structure enhances experiential learning opportunities, supports program relevance and workforce alignment, and ensures continued strong service to industry and community partners.
- Lambton College welcomed employees, community stakeholders, and partners to a farewell celebration for Dr. Mehdi Sheikhzadeh, the outgoing Senior Vice President of Research & Innovation, on February 12.

OUR COMMUNITY

- Lambton College hosted a Return of the Mack fundraising 3-on-3 basketball tournament to support the Women's and Men's Basketball teams. The tournament received strong support and participation from across the community.
- On February 11, the Lambton College Winter Job Fair brought more than 50 employers to campus to provide employment connections to students and community members. It was presented by Community Employment Service and Co-op & Career Services.
- Lambton College's Women in Trades & Technology group welcomed three Lambton College Alumni and Shell employees to a special Shell Speaker Series session to empower the next generation of women in technology and trades. The speakers were:
 - Jamie Ruzik, Operations, Chemical Production and Power Engineering Technology graduate
 - Sarah Fournie, Operations, Chemical Production and Power Engineering Technology graduate
 - Kaitlin Collins, Maintenance Team, Automation and Instrumentation Technology graduate
- Members of the Executive Management Team and College Management Team attended the Breakfast with Minister of Provincial Parliament Bob Bailey, hosted by the Sarnia-Lambton Chamber of Commerce.

Report From: J. Nahdee Chair

| | |
|--|--|
| <input checked="" type="checkbox"/> For Action | <input checked="" type="checkbox"/> Board of Governors |
| <input type="checkbox"/> For Information | <input checked="" type="checkbox"/> Open Meeting |
| <input type="checkbox"/> Meeting Date <u>February 26, 2026</u> | |
| <input type="checkbox"/> Agenda Item No. <u>#10</u> | |

Subject: GOVERNANCE

Recommendation: That the Board of Governors approves the Governance Report and all decisions and motions therein, as presented.

Signature on File
J. Nahdee, Chair

1 Programs and Services Committee (attachment)

D. Machacek

approval

The Committee met on February 12, 2026 and approved the following recommendations for Board approval:

Recommendation: That the Board of Governors approves the Programs and Services Committee recommendation to suspend the following programs:

- a. Agriculture Automation Technician (AGTS) Ontario College Diploma Program
- b. Construction Project Management Graduate Certificate Program (CPMS/T)
- c. Office Administration – Health Services (OAHS) – Ontario College Diploma Program
- d. Healthcare Administration and Service Management Graduate Certificate Program (HCAS)

effective September 1, 2026.

Recommendation: That the Board of Governors approves the Programs and Services Committee recommendation to approve the following programs:

- Early Childhood Education Resource Consulting Ontario College Graduate Certificate
- Emergency Services Fundamentals, Ontario College Certificate,
- IT Business Analysis, Ontario College Graduate Certificate
- Supply Chain Management, Ontario College Graduate Certificate program.

2 Finance and Property Committee

R. Dawson

information

Audit Plan Review: The Committee heard a presentation from the college auditors at KPMG regarding the plan for the upcoming audit. As well as an update regarding the government funding announcement.

3 Nomination Committee

J. Nahdee

information**LGIC Appointment (attachment)**

Tim Edgar is eligible for a second term renewal, and this process is initiated by the Government of Ontario. The Order in Council appointment was received for Doug Hatch, appointed to the Board January 29th, 2026 with a term ending August 31st, 2028.

Internal Governors

Support Staff Governor: An election will be held for the Support Staff Representative in April 2026 as Carlos Diaz Rangel first term ends August 31, 2026.

Student Governor: An election will be held for a Student Governor in April 2026 as Gursahib Suri Singh's term ends August 31st, 2026.

Full Program Suspension Briefing Note

PROGRAM NAMES & CREDENTIALS

Faculty of Applied Science, Engineering Technology and Trades

Ontario College Diploma Program

- Agriculture Automation Technician (AGTS)

Ontario College Graduate Certificate Program

- Construction Project (CPMS/T)

Faculty of Community Services and Business

Ontario College Diploma Program

- Office Administration – Health Services (OAHS)

Faculty of Nursing and Health Sciences

Ontario College Graduate Certificate Program

- Healthcare Administration and Service Management (HCAS)

OVERVIEW

Federal policy changes affecting international student eligibility for post-secondary study, together with revisions to Post-Graduation Work Permit (PGWP) eligibility, have resulted in significant enrollment declines across Ontario's college system. These impacts have been compounded by longstanding government underfunding of domestic enrollment, with the effects most pronounced in programs that historically relied on international student demand or that did not consistently achieve high enrollment or cost-recovery thresholds.

Ontario College Diploma Programs

In response to these changes, the Academic team undertook a comprehensive review of programs, assessing enrollment trends, revenue generation, and cost of delivery. This analysis identified a subset of programs that are no longer financially or operationally sustainable. Continued delivery of these programs places increasing strain on College resources, and as a result, they have been suspended.

As the College enters the next recruitment cycle, the Academic team is closely monitoring enrollment activity to support timely, evidence-informed decision-making, minimize the persistence of small class sizes, and refocus efforts on more viable programming. This work has

identified additional programs, outlined below, that are not tracking toward sustainable intake levels.

Ontario College Graduate Certificate Programs

The Ontario College Graduate Certificate programs listed on the first page of this briefing— Construction Project Management (CPMS/T) and Healthcare Administration and Service Management (HCAS)—are two-year programs developed primarily for international students to build on prior post-secondary education and support employment readiness in Canada. Federal immigration and PGWP policy changes, combined with shifts in the global perception of the Canadian post-secondary sector, have resulted in sustained declines in international applicant interest. These programs are no longer achieving the enrollment levels required for viable delivery, reflecting a structural and long-term change in demand.

Programs Recommended for Full Program Suspension

Faculty of Applied Science, Engineering Technology and Trades

- **Agriculture Automation Technician (AGTS) - Ontario College Diploma Program**

The shift to a new domestic diploma in Agriculture Automation represented a new market for Lambton College domestically. Three years of recruiting have not been able to attract enough applications to result in a successful intake. This year’s efforts resulted in less applications (63 vs 70) compared to last year at this time with only two confirmations. This program is not viable to run based on these numbers, and we will re-assess training needs in the agricultural automation space for future programming.

- **Construction Project (CPMS/T) - Ontario College Graduate Certificate Programs**

Construction Projection Management was a popular and high-enrolment program in Toronto. Once IRCC removed the PGWP eligibility, we shifted the program to Sarnia for the first time in 2024 Fall. Some of the 2024 Fall intake students were deferred from Toronto. IRCC removed the program’s CIP number from PGWP eligibility in the fall of 2024; hence, there was no recruitment for 2025 Winter, Spring, or Fall. CIP eligibility had returned but we cannot get the interested required for a full cohort of 24 students.

| Intake | Status | Total Apps | Approved Apps | Projected Students |
|-------------|-----------------------------------|------------|---------------|--------------------|
| 2024 Fall | Program brought to Sarnia | 62 | 58 | 15 |
| 2025 Winter | not CIP eligible - no recruitment | 0 | 0 | 0 |
| 2025 Spring | No Spring Intake | 0 | 0 | 0 |
| 2025 Fall | No Fall Intake | 0 | 0 | 0 |
| 2026 Winter | CIP 52.2002 PGWP eligible | 36 | 31 | 7 |
| 2026 Spring | CIP 52.2002 PGWP eligible | 33 | 33 | 6.25 - projected |
| 2026 Fall | CIP 52.2002 PGWP eligible | 17 | 14 | n/a |

Faculty of Community Services and Business

Ontario College Diploma Programs

- Office Administration – Health Services (OAHS)

The OAHS program is an accelerated 3 semester diploma program focusing on preparing graduates for careers in office administration roles in the healthcare sector. This program has recently undergone a transition from traditional 4 semester models to the current 3 semester offerings in hopes of realizing improved Cost/Revenue performance. The Fall 2025 intake of the OAEX program was suspended due to low enrollment.

The cost/revenue ratio for OAHS was **149.6% in 2023-24** and **108.4% in 2024/25**. As of January 27, 2026, there are 3 confirmations for the F26 OAHS intake from 16 applications. There are currently no 1st choice offers outstanding. In comparison to last year on this date, the OAHS program is lagging in performance:

| Date | Applications | 1 st Choice Applicants | Offers | Outstanding Offers | 1 st Choice Offers Out | Confirmations |
|--------------|--------------|-----------------------------------|--------|--------------------|-----------------------------------|---------------|
| Jan 27, 2025 | 22 | 10 | 20 | 15 | 5 | 4 |
| Jan 27, 2026 | 16 | 4 | 17 | 10 | 0 | 3 |

Based on the current application data and projected enrollments for Fall 2026 running the program would result in worse financial performance vs the 2024/2025 benchmark, resulting in a net loss to the College.

Faculty of Nursing and Health Sciences

Ontario College Graduate Certificate Programs

- Healthcare Administration and Service Management (HCAS)

The Healthcare Leadership and Service Management Program is a two-year Ontario College Graduate Certificate program open to international student applicants holding a university degree in a health care field. The first intake for this program was scheduled for Spring 2026 with no current student enrolment. As of January 20th, 2026, application data indicates minimal interest in this program for the Spring 2026 and Fall 2026 term. This represents a substantial decrease from the anticipated applicant volume and suggests that the program will not achieve sustainable enrollment levels.

| Intake | Status | Total Apps | Approved Apps | Projected Students |
|-------------|---------------------------|------------|---------------|--------------------|
| 2026 Spring | CIP 51.0704 PGWP eligible | 45 | 31 | 3.13 - projected |
| 2026 Fall | CIP 51.0704 PGWP eligible | 16 | 13 | n/a |

No historical data exists as the program has not been offered previously.

PROJECTED IMPACT ON OTHER COLLEGE FUNCTIONS

The Program Advisory Committee members and local employers will be contacted regarding the program closure.

IMPACT ON HUMAN RESOURCES

Processes for assessing the Human Resource impacts will be considered in accordance with Article 27.06 of the Academic Collective Agreement.

OPPORTUNITIES FOR CURRENT APPLICANTS

Applicants will be contacted and counselled for alternative programs.

RECOMENDATION

That the Programs and Services Committee recommend to the Board of Governors the full program suspension of the following programs effective September 1, 2026:

- a. Agriculture Automation Technician (AGTS) - Ontario College Diploma
- b. Office Administration – Health Services (OAHS) – Ontario College Diploma
- c. Construction Project Management Graduate Certificate Program (CPMS/T)
- d. Healthcare Administration and Service Management (HCAS).



Ontario

**Executive Council of Ontario
Order in Council**

**Conseil exécutif de l'Ontario
Décret**

On the recommendation of the undersigned, the Lieutenant Governor of Ontario, by and with the advice and concurrence of the Executive Council of Ontario, orders that:

Sur la recommandation de la personne soussignée, le lieutenant-gouverneur de l'Ontario, sur l'avis et avec le consentement du Conseil exécutif de l'Ontario, décrète ce qui suit :

Pursuant to subsection 3 (1) of the *Ontario Colleges of Applied Arts and Technology Act, 2002*, and subsection 4 (2) of Ontario Regulation 34/03 made under the Act,

William Douglas Hatch of Camlachie

be appointed, subject to the pleasure of the Lieutenant Governor in Council, as a member of the board of governors of The Lambton College of Applied Arts and Technology, for a period effective the date this Order in Council is made and ending not later than August 31, 2028.



En vertu des dispositions du paragraphe 3 (1) de la *Loi de 2002 sur les collèges d'arts appliqués et de technologie de l'Ontario* et du paragraphe 4 (2) du Règlement de l'Ontario 34/03 pris en application de ladite Loi,

William Douglas Hatch, de Camlachie,

est nommé, à la discrétion du lieutenant-gouverneur en conseil, membre du conseil d'administration de The Lambton College of Applied Arts and Technology à compter du jour de la prise du présent décret, pour un mandat se terminant au plus tard le 31 août 2028.

Recommended: Minister of Colleges, Universities, Research Excellence and Security

Recommandé par : le ministre des Collèges et Universités, de l'Excellence en recherche et de la Sécurité

Concurred: Chair of Cabinet

Appuyé par : la présidence du Conseil des ministres

Approved and Ordered: JAN 29 2026
Approuvé et décrété le :

Lieutenant Governor
La lieutenante-gouverneure