

For approval February 20, 2020

**BOARD OF GOVERNORS OPEN BOARD MEETING
Thursday, January 23, 2020 – 4:30 p.m.
Lambton College
Boardroom**

MINUTES

Members

J. McMichael-Dennis, Chair	Brian Lucas
Michael Lapaine, 1 st Vice-Chair	Jim Wodham (regrets)
Barry Hogan, 2 nd Vice-Chair	Sandy Marshall
Christy Bressette (Leave of Absence)	Neel Panwala (regrets)
Dave Park	Judith Morris
Michael Caverly	Heather Torres
Susan Ferguson	
Dave Mitton	

Resource

Mehdi Sheikhzadeh- (regrets)
Spencer Dickson
Rob Kardas
Marc Guilbeault

1. CALL TO ORDER

Lambton College is located on the beautiful homeland that is the traditional territory of the Ojibwe, Potawattomi, and Odawa First Nations. These three individual Nations make up the traditional Three Fires Confederacy. We acknowledge the grace and the welcome they have offered to all students and staff at Lambton College

2. CONSENT AGENDA

1. January 23, 2020 Agenda
2. Conflict of Interest Declaration
3. December 5, 2019 Open Minutes
4. President's Report
5. Chair's Report
6. Governance Report

IT WAS MOVED BY:

Michael Caverly

SECONDED BY:

Brian Lucas

THAT:

the Board of Governors approves the minutes of the open meeting of December 5, 2019 and the entire contents of the consent agenda. **Carried**

3. HEALTH AND SAFETY REPORT

Laura Burke, Safety and Security Specialist and Jessica Iacobelli, Health, Safety and Environmental Coordinator overviewed the report, highlighting:

- In May 2019, the College became smoke-free.
- Employee accidents attributed to slip, trip, and falls have increased from 2018.
- Safety campaigns and slip, trip, and fall prevention training has been increased.

- Student injuries have declined and professors remain diligent in conducting safety moments before each lab.

IT WAS MOVED BY: Michael Caverly

SECONDED BY: Susan Ferguson

THAT: the Lambton College Board of Governors accepts the 2019 Health and Safety Report. 2020-2. **Carried**

4. **STUDENT ADMINISTRATIVE COUNCIL (SAC) ANNUAL REPORT**

Mason Hyde, Student Council Representative, highlighted SAC is focused on supporting student interaction and being a leader in the area of mental health support and college and community connection for students. In 2019, the number of students served was the highest in SAC history. The new athletics facility has been an excellent addition. SAC works hard to foster use of the facility by all students, not only varsity athletes. Student life initiatives have resulted in more interaction between domestic and international students. As well, SAC works hard to support students finding housing with a dedicated person to assist. Lastly, Esports has been extremely successful in 2019 with sold-out events, camps, and facility rentals.

5. **INSURANCE, RISK MANAGEMENT, AND CYBERSECURITY ANNUAL REPORT**

Kate Large, Director Financial Services overviewed the Insurance Report highlighting the College has:

- remained a part of a consortium with Aon Reed Stenhouse as the broker of record;
- fostered a culture of safety;
- focused on the property related risk mitigation ensuring cameras, lighting, etc were installed., which is critical to the College's insurance coverage;
- purchased policies to cover all areas of the College operations to protect employees, students, and volunteers in many different capacities;
- explored a drone policy;

Terry Babbey, Director of IT presented to the Board on the College's IT cybersecurity strategy, specifically has become a focus and is integrated into every IT role. The College is a member of provincial and national bodies to mitigate and assist with recovery if attacked. A local early warning group is being created to provide additional support to our local partners and community stakeholders.

6. **OTHER BUSINESS**

a. **Program Advisory Committee (PAC) Governor Reports**

Mike Lapaine attended the Pharmacy Technician PAC meeting. It was noted the new Health and Research Centre is making a significant difference to the program.

b. **Apprenticeship Announcement:** Minister McNaughton, Minister of Labour and Skills Development will be at the Skilled Trades Centre on Monday, January 27th to make an announcement regarding apprenticeship.

c. **Enactus:** A generous donation was received from RBC in December. The work with First Nations is growing quickly and is making a difference.

7. **ADJOURNMENT**

The meeting adjourned a 5:40 p.m.

MINUTES APPROVED BY:

J. McMichael-Dennis, Chair

AT MEETING OF: February 20, 2020

Lianne Birkbeck, Recording Secretary