

For approval October 29, 2020

**BOARD OF GOVERNORS OPEN BOARD MEETING**  
**Thursday, September 24, 2020 – 2:00 p.m.**  
**Lambton College**  
**Via Teams**

**MINUTES**

**Members**

J. McMichael-Dennis, Chair  
Barry Hogan, 1<sup>st</sup> Vice-Chair  
Susan Ferguson, 2<sup>nd</sup> Vice-Chair  
Michael Caverly  
Shannon Landry  
Tania Lee  
Brian Lucas

Dave Mitton  
Judith Morris  
Dave Park  
Dean Pearson  
Summer Sands- MacBeth  
Heather Torres  
Jim Wodham (regrets)  
Carly Vandenende

**Resource**

Mehdi Sheikhzadeh  
Spencer Dickson  
Rob Kardas  
Marc Guilbeault

**1. CALL TO ORDER**

The Chair welcomed all and opened the meeting.

**2. INDIGENOUS TRUTH AND RECONCILIATION LAND ACKNOWLEDGEMENT**

On behalf of the President and the Chair, Rob Kardas made the Indigenous Land Acknowledgement.

*Lambton College is located on the beautiful homeland that is the traditional territory of the Ojibwe, Potawattomi, and Odawa First Nations. These three individual Nations make up the traditional Three Fires Confederacy. We acknowledge the grace and the welcome they have offered to all students and staff at Lambton College.*

**3. CONSENT AGENDA**

1. September 24, 2020 Agenda
2. Conflict of Interest Declaration
3. June 25, 2020 Open Minutes
4. Chair's Report

**IT WAS MOVED BY:** Susan Ferguson

**SECONDED BY:** Barry Hogan

**THAT:** the Board of Governors approves the minutes of the Open Meeting of June 25, 2020 and the entire contents of the consent agenda. 2020-25. **Carried.**

4. **READINESS TO ACCEPT INTERNATIONAL STUDENTS PLAN**

Chris Slade, Senior Dean International joined the meeting. He overviewed the plan stressing its critical nature and the importance of international students to the College. Health and safety are the main focus. The students are required to register in a designated hotel for the 14-day quarantine. This cost is incurred by the students. Students are called daily to ensure compliance and receive COVID tests on day five and day fourteen.

5. **PRESIDENT'S REPORT**

Spencer Dickson overviewed the report highlighting the signing of the Strategic Mandate Agreement, the upcoming Quality Assurance Audit, and the incredible work of all departments and faculty to ensure a smooth, but unusual start-up.

Rob Kardas provided an academic update noting the stranded students from the winter term successfully completed their labs over the summer. The reconfiguration of lab space and the defining the section sizes has taken place, and students are attending in -person labs safely.

Rob overviewed the Enactus mandate noting they were world champions in 2018 and finished 2<sup>nd</sup> 2019. The Enactus group have started projects with First Nations across Canada called One-Circle, which is an agricultural and entrepreneurial project focuses on, and culturally tailored to Indigenous communities. These projects have grown incredibly and are having an amazing effect.

The RBC Foundation has just donated \$750,000 over a three-year period to Enactus for these projects. The College is grateful for this support and recognizes the significance of this generous donation. Rob Kardas recognized Michael Caverly for his significant leadership and vision and hard work in facilitating this very exciting donation.

**ACTION: An Enactus presentation regarding the One Circle Projects will be made to the Board this fall.**

6. **BUSINESS PLAN AND BUDGET 2020-21**

Judy Morris provided the context and details regarding the assumptions underpinning the draft budget and business plan. Spencer Dickson overviewed the budget, highlighting the enrolment numbers that were projected in July. Currently, the enrolment is being projected higher than what was assumed for the budget. There is a \$1M contingency and a \$2.1M operating deficit being projected. Domestic enrolment is tracking to the budget target; however, international enrolment is anticipated to exceed the budget target. Spencer overviewed in detail the planned expenditures and expected revenues, as well as the change to staff complement. The campus renewal spending is planned to be \$7.5M in 2020-21.

**IT WAS MOVED BY:** Brian Lucas  
**SECONDED BY:** Heather Torres  
**THAT:** the Board of Governors approves the Finance and Property Committee recommendation to approve the Business Plan and Budget for 2020-21. 2020-26. **Carried.**

7. **GOVERNANCE REPORT (attachment)**

The Governance Report was reviewed and discussed. Rob Kardas provided more details regarding the two programs recommended by the Programs and Services Committee.

**IT WAS MOVED BY:** Barry Hogan

**SECONDED BY:** Dean Pearson

**THAT:** the Board of Governors approves the Governance Report and all the decisions and motions therein, as presented. 2020-27. **CARRIED**

8. **OTHER BUSINESS**

None

9. **ADJOURNMENT 5:45**

MINUTES APPROVED BY:

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J. McMichael-Dennis, Chair

AT MEETING OF: October 29, 2020

Lianne Birkbeck,  
Recording Secretary